



SOLICITORS AND PEDDLERS

Please submit ALL required documents and application fee payments to:
Office of the City Manager
City of Covington, KY
20 West Pike Street, Covington, KY 41011
Phone: (859) 292-2133 | Email: info@covingtonky.gov

Please read Covington Code of Ordinances Ch. 114, Sec. 114.01 through 114.18.

NAME: _____ **DATE:** _____
(NAME OF SOLICITOR/PEDDLER OVER 18 YEARS OF AGE, OR SPONSER OF JUVENILE PEDDLER)

HOME ADDRESS: _____

If persons other than the applicant will be soliciting or peddling, or if the applicant is a sponsor of juvenile peddlers, please identify all persons who will engage in door-to-door solicitation or peddling. If applicant is not an individual, please list name(s) and address(es) of the applicant's principal officers and executives (must be confirmed by driver's license, articles of incorporation (for sponsor's), or other legally recognized form of identification). Attach additional schedules if necessary.

DESCRIPTON OF BUSINESS OR ACTIVITY TO BE CONDUCTED: _____

DATES, HOURS, AND PROPOSED LOCATIONS OF SOLICITATION OR PEDDLING: _____

IF EMPLOYED BY AN ORGANIZATION OR COMPANY, THE NAME, ADDRESS, AND TELEPHONE NUMBER OF PRINCIPAL BEING REPRESENTED (MUST PROVIDE PROOF OF RELATIONSHIP TO PRINCIPAL): _____

NAME AND ADDRESSES OF PERSONS WHO SHALL BE IN DIRECT CHARGE OF CONDUCTING THE SOLICITAION: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY, MISDEMEANOR, OR ORDINANCE VIOLATION? (OTHER THAN TRAFFIC VIOLATIONS) YES____ **NO**____

If you answered "YES" to the above, please nature of the offense or violation, the penalty or punishment imposed, the date when and place where such offense occurred and other pertinent details:

DO YOU HAVE AN OCCUPATIONAL LICENSE ISSUED BY THE CITY? YES____ **NO**____

If you answered "YES" to the above, please attach a copy of your occupational license to the application. If you answered "NO" to the above, this application cannot be processed until such license is obtained.

ATTACHMENTS:

- Permit application fee of \$50.00. (see §114.05)
- Two photographs of the applicant taken within 60 days. (see §114.04(G))
- Bond, if applicable. (see §114.06)
- Corporate resolution authorizing solicitation.
- Any supplemental schedules required due to lack of space on this form.
- Copy of driver's license, other identification card, or photographs
- Proof of relationship to organization, if applicable.
- Copy of city occupational license.

APPLICANT SIGNATURE:

I HEREBY AGREE THAT IF A REGISTRATION PERMIT PURSUANT TO THE CITY OF COVINGTON CODE §114.01, ET. SEQ. IS GRANTED, IT WILL NOT BE USED OR REPRESENTED IN ANY WAY AS AN ENDORSEMENT BY THE CITY OR BY ANY DEPARTMENT OR OFFICER THEREOF.

SIGNATURE/TITLE

DATE

FOR OFFICIAL USE ONLY

APPROVED: _____

CITY MANAGER

DATE

IF APPROVED, A COPY WILL BE SENT TO THE POLICE DEPARTMENT, FINANCE DEPARTMENT, FIRE DEPARTMENT, AND THE ORIGINAL WILL BE RETAINED IN THE CITY MANAGER'S OFFICE.

DENIED: _____

CITY MANAGER

DATE

REASON FOR DENIAL: _____
